

**MINUTES**  
**QUINCY NATURAL FOODS CO-OP BOARD OF DIRECTORS**  
**REGULAR MEETING**

July 16, 2019

**Time:** 5:02 pm Meeting called to order by Julie Hochrein, president

**Location:** Quincy Natural Foods Co-op White House

**Board members present:** Julie Hochrein, Rachel Bauer, Chris Anderson, Phil Sih, Diane McCombs, and Vanessa Vasquez

**Board members absent:** Gia Martynn

**Minutes taken by:** Amber Hughes

**Also present:** Andrea Wilson, GM

**Welcome guests:** None

**Open Forum/Announcements:**

**Approval of July 16<sup>th</sup>, 2019 Agenda:** Julie Hochrein motioned to approve; Rachel Bauer seconded. Agenda approved unanimously.

**Approval of June 18<sup>th</sup>, 2019 Minutes:** Julie Hochrein motioned to approve; Chris Anderson seconded. Minutes were approved with changes.

***Board Education:***

- Volunteer director:
  - Vanessa's education involved stress reduction breathing techniques. Chris will be September's educator.
- Reminder: Co-op 101, Sept. 28<sup>th</sup>, 2019, Sacramento:
  - Diane, Vanessa, and Rachel- are all interested. Rachel will check into a GM/Board Relations session

***Manager's Report:***

The general manager's report for June 2019 was discussed and the board accepted the report.

***Old Business:***

- **Fall scoop article:**
  - Vanessa will write an educational piece about recycling, round up at the register, membership or outreach to the community.

- **Member/spouse policy:**
  - A meeting for another date to discuss will be scheduled
- **All staff meeting, Sept. 11, 2:00**  
 Gia and/or Diane will attend.

*New Business:*

- **1<sup>st</sup> Q manager report:**
  - Rachel motioned to approve the 1<sup>st</sup> Q report, Julie seconded. GM Andrea Wilson reported and discussion followed. Approved unanimously.
- **Sept 24th meeting in Portola:**
  - Andrea scheduled the library from 4-7. Food and drink need to be arranged with AVB to transport.
- **Staff Appreciation:**
  - Discussed appreciation gifts for the staff. Window date for distribution will be near Sept 1<sup>st</sup> -7<sup>th</sup> with 6-7 staff members per board member.
- **Breakfast with the Board:**
  - Chris, from the membership committee, discussed catering and building reservations. Phil suggested framing a discussion around food/grocery. Phil and Vanessa suggested break out-groups. Date Nov. 2<sup>nd</sup> at the Mohawk Community Center, 9-11

*Committee Reports:*

- **Board Development:**
  - Has not met. Next meeting TBA.
- **Membership:**
  - Has not met, Next meeting TBA.
- **Finance:**
  - Met June 26<sup>th</sup> discussed 1<sup>st</sup> Q Financials and Report.
- **Policy:**
  - Has not met. Next meeting TBA.
- **Executive:**
  - Meeting scheduled July 22<sup>nd</sup> to plan dates for GM review and contract renewal.

**Ad Hoc**

- Board director compensation as compared to other co-ops was discussed. Receiving a store credit or a stipend instead of a 15% discount was suggested by the committee. It was proposed that the president receive slightly more compensation than the other six directors. A change in compensation policy might require amending the by-laws. More review is necessary.

***Closing:***

▪ **Review Decisions, Tasks, Assignments:**

- Vanessa will write an article for the next Scoop newsletter, due Sept. 1<sup>st</sup>.
- Chris will do board education in September.
- Gia or Diane will attend All-Staff meeting on Sept. 11.
- Rachel will add the committee roster to Dropbox and inquire about a GM/Board Relations session at the Co-op 101 workshop to be held Sept. 28<sup>th</sup>, 2019, Sacramento.
- Vanessa will co-plan staff appreciation with the Board Development Committee.

▪ **Review Board Calendar**

▪ **Next BOD Meeting Sept 24<sup>th</sup>, Portola**

**Adjourn Meeting:**

Phil motioned to adjourn the meeting; Rachel seconded. The meeting was adjourned at 6:44 pm.

**Closed Session:** There was a closed session held.

*Note: The Member Services Coordinator makes approved changes to the prior meeting's minutes and forwards the final version to the board secretary and the board president. The secretary posts the final minutes in the board Dropbox, and the Member Services Coordinator posts in the store and on the QNFC web site.*